# Planning Assessment & Activities

**Course**: COURSE NAME

**Prerequisite:** Completed Course Learning Outcomes

When designing assessment tasks, it is important to consider how they align with and collect evidence for the mastery of specific course learning objectives (CLOs). A single assessment task may align to more than one learning outcome, so this document will help to ensure that all outcomes are being addressed and that all students are given ample opportunities to succeed in the completion of these tasks. This document will be used by ETS instructional designers as a guiding document to foster constructive alignment across outcomes, assessment tasks, formative activities and assessments, and learning materials.

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| **Summative Assessment 1 Title:** |
| Which course and unit outcome does this Assessment task measure? |
|  |
| How will learners demonstrate mastery for these outcomes? (What will they do / create?) |
|  |
| Does the production of an artefact reflect real-world scenarios? How? |
|  |
| How is this assessment (and artefact) beneficial beyond the scope of this course? Why? |
|  |
| Is it beneficial for other learners to see this artefact? Why? |
|  |
| What formative activities or assessments are needed to complete the assessment task successfully? |
|  |
| How do these activities encourage learner collaboration and reflection? |
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| What materials / content will learners need to engage with to complete the task successfully? |
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| **Summative Assessment 2 Title:** |
| Which course and unit outcome does this Assessment task measure? |
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| How will learners demonstrate mastery for these outcomes? (What will they do / create?) |
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| Does the production of an artefact reflect real-world scenarios? How? |
|  |
| How is this assessment (and artefact) beneficial beyond the scope of this course? Why? |
|  |
| Is it beneficial for other learners to see this artefact? Why? |
|  |
| What formative activities or assessments are needed to complete the assessment task successfully? |
|  |
| How do these activities encourage learner collaboration and reflection? |
|  |
| What materials / content will learners need to engage with to complete the task successfully? |
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| **Summative Assessment 3 Title:** |
| Which course and unit outcome does this Assessment task measure? |
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| How will learners demonstrate mastery for these outcomes? (What will they do / create?) |
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| Does the production of an artefact reflect real-world scenarios? How? |
|  |
| How is this assessment (and artefact) beneficial beyond the scope of this course? Why? |
|  |
| Is it beneficial for other learners to see this artefact? Why? |
|  |
| What formative activities or assessments are needed to complete the assessment task successfully? |
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| How do these activities encourage learner collaboration and reflection? |
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| What materials / content will learners need to engage with to complete the task successfully? |
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| **Summative Assessment 4 Title:** |
| Which course and unit outcome does this Assessment task measure? |
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| How will learners demonstrate mastery for these outcomes? (What will they do / create?) |
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| Does the production of an artefact reflect real-world scenarios? How? |
|  |
| How is this assessment (and artefact) beneficial beyond the scope of this course? Why? |
|  |
| Is it beneficial for other learners to see this artefact? Why? |
|  |
| What formative activities or assessments are needed to complete the assessment task successfully? |
|  |
| How do these activities encourage learner collaboration and reflection? |
|  |
| What materials / content will learners need to engage with to complete the task successfully? |
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